



ARBITRATOR REQUEST

PARTIES Include information for both parties involved.

EMPLOYER	_____	UNION	_____
Contact	_____	Contact	_____
Title	_____	Title	_____
Address	_____	Address	_____
City, State, ZIP	_____	City, State, ZIP	_____
Telephone	_____ Ext. _____	Telephone	_____ Ext. _____
Email	_____	Email	_____

ARBITRATION DETAILS Include grievant's name, issue, or related PERC interest arbitration case number.

Identify bargaining unit _____
 Is this a joint request? Yes No

Most current CBA effective dates:
 Start date: _____ End date: _____

TYPE OF REQUEST Select type of arbitrator and ONE of the following three options.

- Type of Arbitrator: Grievance Interest
- Send a list of _____ arbitrators from the Dispute Resolution Panel
- Assign a PERC staff arbitrator
- Assign an arbitrator from the Law Enforcement Roster (only for law enforcement disciplinary grievance arbitrations)

PARTY REPRESENTATIVES If request is not filed jointly, a copy must be served on the other party.

EMPLOYER		UNION	
Name	_____	Name	_____
Title	_____	Title	_____
Address	_____	Address	_____
City, State, ZIP	_____	City, State, ZIP	_____
Telephone	_____ Ext. _____	Telephone	_____ Ext. _____
Email	_____	Email	_____
Signature	_____ Date _____	Signature	_____ Date _____

Who Can File a Request?

Only the employer or union may file an arbitrator request. Arbitrator requests may be submitted jointly. If not submitted jointly, the submitting party must serve a copy on the other party.

For more information visit perc.wa.gov/arbitration or perc.wa.gov/laws-rules and refer to chapters 10-08, 391-08, and 391-65 WAC.

Party Representatives

Case-related documents will be sent to the contacts listed on the request.

Filing and Service

Documents may be submitted to PERC by email attachment, by fax, by mail, or in person. Email filing is preferred and no paper copies are required.

- Email to filing@perc.wa.gov
- Fax to 360.570.7334
- Mail to P.O. Box 40919, Olympia, WA 98504-0919
- Hand Deliver to 112 Henry St. NE, Olympia, WA 98506

Service is required on all parties to the case and is considered complete when the document is received by email, fax, or hand delivery or when the document is put into the mail. A certificate of service is required to show when, how, and on whom the document was served. A certificate of service form can be found at perc.wa.gov/file-a-case.