



STATE OF WASHINGTON

PUBLIC EMPLOYMENT RELATIONS COMMISSION

MICHAEL P. SELLARS, EXECUTIVE DIRECTOR

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MINUTES

June 19, 2012

The regular meeting of the Public Employment Relations Commission was held at 10:00 a.m., in the Public Employment Relations Commission Conference Room, 112 Henry Street NE, Suite 300, Olympia, Washington. Those present and participating:

Marilyn Glenn Sayan, Chairperson
Pamela G. Bradburn, Commissioner
Thomas W. McLane, Commissioner
Michael P. Sellars, Executive Director
Diane Tucker, Administrative Services Manager
Charity Atchison, Appeals Administrator
Dianne Ramerman, Appeals Administrator
David I. Gedrose, Compliance Officer

MINUTES OF PREVIOUS MEETING

The minutes of the meeting held May 15, 2012, were adopted as presented.

REPORT OF THE EXECUTIVE DIRECTOR

1. Executive Director Mike Sellars welcomed Dianne Ramerman. Dianne was hired on June 1, and will be in the Appeals Administrator position while Charity Atchison is on maternity leave. The Commission also welcomed Dianne.
2. In May, there were 79 cases opened and 95 closed. So far, in June, 68 cases have been opened.



3. Robbie Duffield continues his work on statistics. He is working with Mike to develop measures for mediation cases using data we currently have. Mike hopes to share these measures with the staff and then present them to the commission next month. The commission expressed appreciation for Robbie's work on the statistics and the professional looking document he prepared.
4. The Red List (cases ready for decision more than 90 days) was reviewed. There are 4 cases on the red list.
5. Mike gave kudos to Karyl Elinski for her work with the Lakehaven PUD. Mike received an email from her team leader expressing how she expertly worked through the issues in this very complex case.
6. Mike gave kudos to Dario de la Rosa for his work with Mason Transit. Mike received a phone call last week from one of the parties expressing their gratitude for Dario's responsiveness to the needs of the case.
7. Recruitment: So far, we have received 62 applications for the Labor Relations Adjudicator/Mediator 1 position. Twenty candidates have been tested and 10 are scheduled to interview. The goal is on track to hire in July.
8. Employee Survey: The 2011 statewide employee survey indicates that the agency's lowest scores were given to the subject of receiving meaningful performance evaluations. The management team has revised the PDP form. Because we are half way through 2012, the first PDP cycle using the new forms, will be July 1, 2012 – October 31, 2013. Subsequent years will be on a one-year cycle, beginning November 1 – October 31. Mike will share the agency results of the 2011 employee survey with the Commission.
9. On July 1, PERC will begin using the online leave request tool. Joye Rolfer is our leave and attendance processor. The new system should free up a good amount of Joye's time, allowing her to work on other things. Supervisors will have more responsibility to monitor staff leave balances with the new electronic leave request system.
10. Chair, Marilyn Glenn Sayan, thanked Mike for the positive changes he is making to the agency.
11. Funding was provided at the last legislative session to buy-out the remaining portion of lease for the office space formerly occupied by the Marine Employees Commission. We are currently working with DES to finalize the buy-out.

12. Mike reported that we are making progress on the project of moving our email to the state service. This move will improve our security and bring consistency with the state. Once we move to the state system more frequent password changes will be required. A records management system called the Vault, will store our electronic data according to a records schedule. The system is expected to save the agency money in the long term as it will eliminate the need to add servers.
13. The commission reviewed an application from Elizabeth Westman requesting to be included on the panel of arbitrators. The application was accepted and will be included in the panel.
14. Outreach: Mike met with Jim Fotter, Washington Education Association. They discussed the upcoming teacher mediation season and the importance of early communication with PERC.

COMPLIANCE DOCKET

Compliance Officer David Gedrose reported on the following cases:

Washington State Patrol, Case 23332-U-10-5943 and 23364-U-10-5949. Mr. Gedrose reviewed the case, the compliance requirements, and recommended the compliance be accepted. The Commission unanimously accepted.

King Fire District 36 (IAFF Local 2950), Case 24046-U-11-6150. Mr. Gedrose reviewed the case, the compliance requirements, and recommended the compliance be accepted. The Commission unanimously accepted.

City of Vancouver, Case 23733-U-11-6052. Mr. Gedrose reviewed the case, the compliance requirements, and commended the compliance be accepted. The Commission unanimously accepted.

David reported having three additional compliance cases. Marilyn commended David on his work in lowering the number of cases in compliance.

COURT DOCKET

Appeals Administrator Charity Atchison reported on the court docket.

ADJOURNMENT


There being nothing further to come before the Commission, the public meeting was adjourned.

COMMISSION DOCKET

Following adjournment, the Commission went into Executive Session to deliberate pending decisions on appeal.

PUBLIC EMPLOYMENT RELATIONS COMMISSION


MARILYN GLENN SAYAN, Chairperson


PAMELA G. BRADBURN, Commissioner


THOMAS W. McLANE, Commissioner

ATTEST:


MICHAEL P. SELLARS
Executive Director