



STATE OF WASHINGTON

## PUBLIC EMPLOYMENT RELATIONS COMMISSION

MICHAEL P. SELLARS, EXECUTIVE DIRECTOR

112 Henry Street NE, Suite 300 • Post Office Box 40919 • Olympia, Washington 98504-0919  
(360) 570-7300 • Fax: (360) 570-7334 • E-mail filings: [filing@perc.wa.gov](mailto:filing@perc.wa.gov) • Website: [www.perc.wa.gov](http://www.perc.wa.gov)

### MINUTES

September 10, 2013

The regular meeting of the Public Employment Relations Commission was held at 10:00 a.m. in the Public Employment Relations Commission Conference Room, 9757 Juanita Drive NE, Suite 201, Kirkland, Washington. Those present and participating:

Marilyn Glenn Sayan, Chairperson  
Pamela G. Bradburn, Commissioner  
Thomas W. McLane, Commissioner  
Michael P. Sellars, Executive Director  
Majel C. Boudia, Confidential Secretary  
Charity Atchison, Appeals Administrator

Also present and participating:

Debbie Grady, SNOCOM

### MINUTES OF PREVIOUS MEETING

The minutes of the meeting held August 13, 2013, were adopted as presented.

### REPORT OF THE EXECUTIVE DIRECTOR

1. Executive Director Mike Sellars reported that case filings are at the lowest since his arrival at the agency. This is the second month where filings are below the five year average. There were 46 cases opened in August, as compared to 60 last year. There were 80 cases closed in August, compared to 66 cases in July. There has already been an increase in September filings.

Teacher mediations kept staff very busy. Four requests were filed in the window period, involving 16 field staff. Those districts were: South Kitsap, Kennewick, Seattle, and Snoqualmie Valley. All staff were kept aware of progress. At least one district is still in mediation, but no disruption is expected. Additional mediation cases may still be filed.



Mike indicated he would like to get to a point where the agency has a rotation of field staff to assign to teacher mediations. Ideally, if 10 field staff are ready to be assigned, the remaining six field staff could be off during the Labor Day weekend. Mike clarified that weekends are not included in assignments except for Labor Day weekend. Mike also reported that mediators were assigned this year in pairs, with one mediator as the lead. Commissioner Bradburn noted that assigning double mediators is a good idea. Mike added that this practice is highly effective.

2. The Red List (cases ready for decision more than 90 days) and Yellow List (cases ready for decision 45 – 89 days) were reviewed. The Red List contained one case.
3. Mike reported that Chairperson Sayan received a letter from UNITE HERE! Local 8 regarding a labor dispute at the Space Needle. The Commission delegated the request to the Executive Director. A letter was sent offering Mike's services to the parties. The Space Needle responded declining to submit to jurisdiction under RCW 49.08.010.
4. Timeliness of decision was discussed. It is a high priority for the agency. The goal is to issue 80% of Commission decisions within 365 days of the close of the record. The goal for the examiners and Executive Director is to issue a decision within 90 days of the close of the record. Through September, 83% of the Commission's decisions have been issued within 365 days of the close of the record; 80% of the Executive Director's decisions and 54% of the examiner's decisions have been issued within 90 days of the close of the record.
5. The management team is working on the strategic plan for the agency, including the Vision, Mission, and Values. The Vision, Mission, and Values should be finalized in September. The next step will be to set enduring goals and then to work on strategies.
6. The Commission reviewed the list of open cases for the Washington State Ferries.

#### COMPLIANCE DOCKET

There were no cases to report.

#### COURT DOCKET

Appeals Administrator Charity Atchison reviewed the pending court cases and offered updated information where available. The monthly Court Docket is available on the agency website.

Mike/Charity reported that Mark Lyon has been appointed as our Assistant Attorney General.

OTHER BUSINESS

1. The Commission reviewed a letter from SNOCOM 911 Chair Jerry Smith thanking Mike for visiting with their Board of Directors at the August 8<sup>th</sup> regular board meeting. SNOCOM Director Debbie Grady reported that the Board was happy and pleased to have Mike attend their meeting. The Commission thanked Ms. Grady for the letter of appreciation.
2. Mike announced that this was Commissioner Bradburn's last meeting. Chairperson Sayan conveyed her thanks to Ms. Bradburn for all of her service, her long history with the agency, and how much she enjoyed having her as a member of the Commission. Commissioner Bradburn responded that she had a lovely time at the staff picnic held in August and noted her appreciation for everything the agency has done to acknowledge her time involved in labor relations.

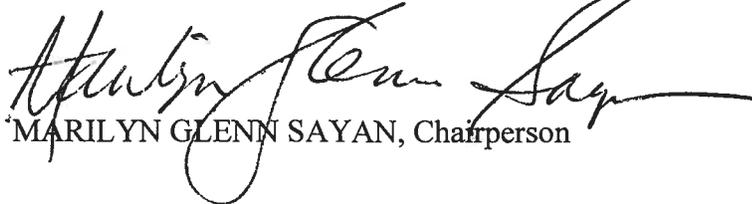
ADJOURNMENT

There being nothing further to come before the Commission, the public meeting was adjourned.

COMMISSION DOCKET

Following adjournment, the Commission went into Executive Session to deliberate pending cases before the Commission.

PUBLIC EMPLOYMENT RELATIONS COMMISSION



MARILYN GLENN SAYAN, Chairperson

PAMELA G. BRADBURN, Commissioner



THOMAS W. McLANE, Commissioner

ATTEST:



MICHAEL P. SELLARS  
Executive Director