



REPRESENTATION PETITION

Is this an amended petition? ☐ Yes ☒ No If yes, provide the case number: _____

PARTIES Include information for all parties involved.

EMPLOYER Federal Way Public Schools
Contact Diane Ellis
Title Chief Human Resources Officer
Address 33330 8th Ave. South
City, State, ZIP Federal Way, WA 98003
Phone 253-945-2073 **Ext.** _____
Email dellis@fwps.org

PETITIONER Federal Way Ed. Assoc. - ESP
Contact James Brown
Title President
Address 32032 Weyerhaeuser Way South
City, State, ZIP Federal Way, WA 98001
Phone 253-838-8571 **Ext.** _____
Email james.brown@washingtonea.org

CURRENT BARGAINING REPRESENTATIVE

(If One Exists) _____
Contact _____
Title _____
Address _____
City, State, Zip _____
Phone _____ **Ext.** _____
Email _____

TYPE OF REQUEST Select ONE of the following.

- ☐ **NEW ORGANIZING** to be certified as the representative of employees currently unrepresented.
- ☒ **ADD UNREPRESENTED EMPLOYEES** to an existing bargaining unit as described in WAC 391-25-080.
- ☐ **CHANGE REPRESENTATIVE** of existing bargaining unit.
- ☐ **REMOVE REPRESENTATIVE** of existing bargaining unit.

BARGAINING UNIT

For a new organizing petition, fill out section 2. For a petition to add unrepresented employees, fill out **both** sections 1 and 2. For a petition to change or remove the representative, fill out section 1.

SECTION 1—Describe the Existing Bargaining Unit:

All full and part-time secretarial-clerical employees whose functional job titles are listed in Appendix A.

Number of Employees in Existing Unit 179

SECTION 2—Describe the Proposed Bargaining Unit:

All full and part-time secretarial-clerical employees whose functional job titles are listed in Appendix A, and Family Liaisons. We request a card check.

Number of Employees in Proposed Unit 202

If a CBA exists, what is the expiration date? 8-31-2024

SHOWING OF INTEREST

A showing of interest indicating the support of at least 30 percent of the employees in the bargaining unit must be filed with the petition. **See instructions for more information.**

PETITIONER REPRESENTATIVE

Name Ariella Wagonfeld
Address P.O. Box 9100
Phone 253-204-5648 **Ext.** _____
Signature *Ariella L. Wagonfeld*

Title WEA Staff Attorney
City, State, ZIP Federal Way, WA 98063-9100
Email awagonfeld@washingtonea.org
Date 8-11-23

Appendix A – Salary Schedule

September 1, 2022 – August 31, 2023

| | 1 & 2 Yrs | 3 & 4 Yrs | 5 & 6 Yrs | 7 & 8 Yrs | 9-14 Yrs | 15-19 Yrs | 20 Yrs |
|--|--------------------------|--------------------------|--------------------------|--------------------------|---------------------|----------------------|-------------------|
| | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 |
| Level 4 | | | | | | | |
| Attendance Secretary - Secondary | \$27.38 | \$27.93 | \$28.49 | \$29.06 | \$29.64 | \$30.23 | \$30.84 |
| District Receptionist | | | | | | | |
| Library Assistant - Elementary School | | | | | | | |
| Library Assistant - Middle School | | | | | | | |
| Mailroom & Order Processing Clerk | | | | | | | |
| Secretary Generalist - Central Administration | | | | | | | |
| Secretary Generalist - Central Administration ELL | | | | | | | |
| Secretary Generalist - Elementary | | | | | | | |
| Secretary Generalist - Middle School | | | | | | | |
| Secretary Generalist - High School | | | | | | | |
| Level 5 | | | | | | | |
| Clock Hour Program Manager | \$28.61 | \$29.18 | \$29.76 | \$30.36 | \$30.98 | \$31.61 | \$32.28 |
| Attendance/Data Secretary - Elementary School | | | | | | | |
| Data Secretary - Middle School | | | | | | | |
| Data Secretary - High School | | | | | | | |
| Financial Secretary - Secondary | | | | | | | |
| Secretary II | | | | | | | |
| Level 6 | | | | | | | |
| Office Manager - Central Administration | \$31.20 | \$31.81 | \$32.44 | \$33.09 | \$33.77 | \$34.44 | \$35.13 |
| Office Manager - Elementary School | | | | | | | |
| Office Manager - Middle School | | | | | | | |
| Office Manager - High School | | | | | | | |
| Office Manager - Unique Programs Americorp | | | | | | | |
| CTE | | | | | | | |
| Equity and Achievement | | | | | | | |
| Title I & Lap | | | | | | | |

A school building Coordinator of Office Operations will receive a bonus of \$600.00 each year.

Educational attainment stipends will receive IPD during the duration of the current agreement.
2022/23 AA = \$791.25 BA = \$1318.75

**BEFORE THE PUBLIC EMPLOYMENT RELATIONS COMMISSION
STATE OF WASHINGTON**

Federal Way EAESP

Petitioner/Complainant/Filing Party

v.

Federal Way Public Schools

Respondent/Responding Party

Case Number

CERTIFICATE OF SERVICE

I certify that I served a copy of this (*title of document*) Representation Petition
on all parties or their counsel of record on (*date*) 8-11-23

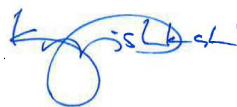
| | | | | |
|-----|---|---|--|---|
| To: | Name Organization Address City, State, ZIP Email Fax | Diane Ellis, Chief HR Officer Federal Way Public Schools 3330 8th Ave S Federal Way, WA 98003 dellis@fwps.org | <input checked="" type="checkbox"/> E-mail <input type="checkbox"/> Fax <input type="checkbox"/> Hand Delivery | <input type="checkbox"/> First Class U.S. Mail <input type="checkbox"/> Certified U.S. Mail <input type="checkbox"/> Registered U.S. Mail |
| To: | Name Organization Address City, State, ZIP Email Fax | | <input type="checkbox"/> E-mail <input type="checkbox"/> Fax <input type="checkbox"/> Hand Delivery | <input type="checkbox"/> First Class U.S. Mail <input type="checkbox"/> Certified U.S. Mail <input type="checkbox"/> Registered U.S. Mail |
| To: | Name Organization Address City, State, ZIP Email Fax | | <input type="checkbox"/> E-mail <input type="checkbox"/> Fax <input type="checkbox"/> Hand Delivery | <input type="checkbox"/> First Class U.S. Mail <input type="checkbox"/> Certified U.S. Mail <input type="checkbox"/> Registered U.S. Mail |

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Date signed and submitted 8-11-23

Print Name Kelly Wishkoski, Paralegal

Signature





From: [Kelly Wishkoski \[WA\]](#)
To: [PERC, Filing \(PERC\)](#)
Subject: Fw: Federal Way Public Schools, Federal Way EAESP, Representation Petition
Date: Wednesday, November 22, 2023 10:24:48 AM
Attachments: image001.png
Appendix A FWESP CBA 22-24 .2.pdf
Representation-Petition-E-1 FWEAESP Family Liaison 8-11-23.pdf
Certificate-of-Service 8-11-23.pdf
WEA FW Family Liaison cards 8-11-23.pdf

External Email

Forwarding without CBA

From: Kelly Wishkoski [WA]
Sent: Friday, August 11, 2023 4:36 PM
To: filing@perc.wa.gov <filing@perc.wa.gov>
Cc: Ariella Wagonfeld [WA] <awagonfeld@washingtonea.org>
Subject: Federal Way Public Schools, Federal Way EAESP, Representation Petition

Dear PERC,

Attached for filing by the Washington Education Association's Federal Way Education Association Education Support Professionals please find the following:

1. Representation Petition (1 page, PDF file);
2. Appendix A (1 page, PDF file);
3. CBA of the Federal Way School District No. 210 and the Federal Way Education Association Education Support Professionals 9-1-22 to 8-31-24 (63 pages, PDF file);
4. Certificate of Service (1 page, PDF file); and
5. Showing of Interest Cards (5 pages, PDF file).

Thank you and please do not hesitate to contact Ms. Wagonfeld with any questions or concerns.

Sincerely,
Kelly

Kelly Wishkoski, Paralegal
Office of General Counsel



Washington Education Association
Direct: (253) 765-7025
P.O. Box 9100, Federal Way, WA 98063-9100

From: Kelly Wishkoski [WA]

Sent: Friday, August 11, 2023 4:25 PM

To: dellis@fwps.org

Cc: Ariella Wagonfeld [WA] <awagonfeld@washingtonea.org>

Subject: Federal Way Public Schools, Federal Way EAESP, Representation Petition

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4. Certificate of Service (1 page, PDF file).

Please direct any questions to WEA Attorney, Ariella Wagonfeld.

Thank you,

Kelly Wishkoski, Paralegal
Office of General Counsel



Washington Education Association

Direct: (253) 765-7025

P.O. Box 9100, Federal Way, WA 98063-9100

From: [Kelly Wishkoski \[WA\]](#)
To: [PERC, Filing \(PERC\)](#)
Subject: Fw: Federal Way Public Schools, Federal Way EAESP, Representation Petition
Date: Wednesday, November 22, 2023 10:22:10 AM
Attachments: image001.png
FWESP_CBA_22-24final.pdf

External Email

Forwarding CBA

From: Kelly Wishkoski [WA]
Sent: Friday, August 11, 2023 4:36 PM
To: filing@perc.wa.gov <filing@perc.wa.gov>
Cc: Ariella Wagonfeld [WA] <awagonfeld@washingtonea.org>
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Kelly Wishkoski, Paralegal
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